



People

Mapeley Estates Ltd

Background

Mapeley's core business is the acquisition, ownership and management of a diverse portfolio of commercial properties.

The company currently owns and manages a portfolio of over £2.4 billion, comprising 2.4 million square metres of real estate.

Mapeley has 143 employees with offices in Milton Keynes and London. Property portfolios include HM Revenue and Customs, Abbey and the Identity and Passport Service.

Sustainable procurement

Mapeley is committed to ensuring that sustainability is at the forefront of its business operations.

All activities are supported by senior staff who form part of a Corporate Responsibility Committee and Environmental working group.

Sustainable procurement responsibilities are formally recorded in job descriptions and

personal objectives. All procurement staff across the business receive sustainable procurement training.

Mapeley's Corporate Responsibility Committee manages and reduces the organisation's environmental impacts to ensure business is conducted and goods and services are procured in a fair and ethical way. Champions have been introduced throughout the organisation to communicate key messages to staff.

Mapeley's pre-qualification process ensures that suppliers are evaluated on their environmental and corporate responsibility policies and procedures..

Policy

Mapeley has formalised purchasing initiatives in its environmental policy, green procurement policy, tender requirements and best practice guidelines.

The procurement team is currently working towards certification from the Chartered Institute of Purchasing & Supply

(CIPS) for all processes and procedures.

Communicating with staff, customers and suppliers

Green initiatives are published in Mapeley's annual report which is available for all stakeholders to download from the website.

New staff receive a full introduction to the company's green purchasing and corporate responsibility initiatives during the induction process. This includes presentations from existing staff which are carried out regularly throughout the organisation.

An in house magazine runs regular features to communicate the company's environmental activities. Mapeley also holds quarterly environmental awareness briefings to update staff on initiatives and events.

Mapeley is working closely with key suppliers to hold workshops and share information on sustainable procurement. An online questionnaire has also been created to establish

suppliers' carbon footprint with the aim of working together to reduce it.

Results

Mapeley recently carried out a staff survey which included aspects of environmental awareness. 97.5% of staff were found to be aware of recycling facilities such as paper, toners and batteries. Other aspects of recycling that were not so well known have now been publicised to ensure that all recycling opportunities are recognised.

The environmental awareness across the business has helped to reduce utility costs. This includes staff turning off meeting room lights when no longer in use and shutting down computers fully at the end of the day.

Mapeley has been shortlisted for the Chartered Institute of Purchasing & Supply awards for three years running for projects such as a mains water fed water cooler contract to replace bottled water across the HMRC Estate.

The company has also won the National Outsourcing Associations award for two years running and has established a number of certified management systems, including:

- Environmental management (ISO 14001)
- Quality (ISO 9001)
- Health and safety (OHSAS 18001)

Mapeley has developed and delivered a sustainable

development benchmarking tool which has been trialled at four sites. As a result, one of those sites has been awarded a Bronze Envibe award by Croydon Council in recognition of their compliance with waste management legislation.

Looking to the future

Mapeley is continually reviewing how it can further its achievements. The CIPS certification process will ensure that the company is externally audited periodically which will be a process of continual improvement.

Mapeley is continuing to work with London Remade to establish ways to integrate and apply sustainable procurement to its various contracts.

London Remade's depth of knowledge and experience has ensured that new initiatives, processes and procedures can be shared to enhance Mapeley's knowledge of how we can best apply sustainable procurement and report on those achievements.

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Mapeley will be working with its new construction framework suppliers and holding workshops early in 2009 to establish Key Performance Indicators. This will allow Mapeley to integrate and partner with its supply chain to achieve and share benefits for all parties.

Contact

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